

AGENDA

JEFFERSON COUNTY PARKS COMMITTEE

Jefferson County Courthouse
311 South Center Avenue, RM 202
Jefferson WI 53549

December 3, 2013 @ 1:00 p.m.

Committee: Glen Borland, Mike Kelly, Ed Morse, Steve Nass, Augie Tietz

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the November 4, 2013 and November 11, 2013 Meeting Minutes
7. Communications
 - a. Donation from Jerry B. Mason Family Trust
 - b. Mason Log Home Hits Goal – Daily Union
 - c. Tenth Anniversary for Dog Park – Daily Union
 - d. Peters Builds Fish Line Recycling Receptacles – Daily Union
 - e. Email from Christopher Fredrick, DOT regarding STH 26 Glacial River Trail
 - f. Bike Trail Donation
 - g. John Raub's written comments
 - h. Donations for Crawfish Park Sought – Daily Union
 - i. Letter from Mary Rothenmaier, Stewardship Grants-Local Government
 - j. Donation to the proposed Crawfish River Park
 - k. Frosty Rock Challenge – Daily Union
 - l. Watertown Outboarders to Use Funds for Charitable Projects – Watertown Daily Times
8. Discussion and Possible Decision on Request for ARES/RACES 2014 Field Day Exercise – Overnight at Upper Rock Lake Park
9. Discussion and Possible Decision on Special Use Area Rental at the Dog Park
10. Discussion and Possible Decision on Extended Use Hours at the Dog Park
11. Discussion on Potential Uses of the Watertown Outboarders Property Building
12. Update on 2013 Parks Department Budget
13. CONVENE IN CLOSED SESSION PURSUANT TO S.19.85(1)(E), Statutes, to consider negotiations for potential purchase and sale of public property
14. Reconvene in open session to take possible action on the items discussed in closed session
15. Update on Glacial Heritage Area (GHA) Project
16. Set Tentative Meeting Dates/Times for: January 6, 2014 at 1:00 pm
17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101; 24 hours prior to the meeting, so appropriate arrangements can be made.

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JEFFERSON COUNTY PARKS COMMITTEE MINUTES
JEFFERSON COUNTY COURTHOUSE
311 S. Center Avenue, Rm 202
Jefferson WI 53549

November 4, 2013 @1:00 p.m.

Committee: Glen Borland, Mike Kelly, Ed Morse, Steve Nass, Augie Tietz

1. Call to Order - The meeting was called to order by Chairman Borland at 1:00 p.m.
2. Committee members present: Borland, Kelly, Morse, and Tietz. Others present: Joe Nehmer, Jane Stanger, Kevin Wiesmann, Kim Buchholz, Ben Wehmeier, John Molinaro, Marie Brick, Frankie Fuller. Absent: Steve Nass
3. Certification of Compliance with the Open Meetings Law – In compliance
4. Review of the Agenda – No changes to the agenda.
5. Public Comment – None
6. Approval of the October 7, 2013 Meeting Minutes
Motion made to approve the October 7, 2013 meeting minutes by Tietz, seconded by Kelly. Motion carried, 4-0.
7. Communications
 - a. Primitive Campsites OK'd at Carnes Park – Daily Union
 - b. Carnes Park Campsites – Daily Union
 - c. County Dog Park Set to host Howl'o'ween Party – Daily Union
 - d. Howl'o'ween Party to aid the Dog Park – Daily Union
 - e. New Shelter at Pohlmann Park – Daily Union
 - f. Looking Down Memory Lane October 2003 – Daily Union
 - g. Jefferson County Variance – Mary Rothenmaier
 - h. Howl'o'ween Success! – Daily Union
8. Discussion and possible decision on Camping Policy and Fees for Primitive Camping Sites at Dorothy Carnes
The committee discussed the camping policies and fees for the primitive camping sites at Dorothy Carnes Park, East. The committee decided that they were not ready to make recommendations at this time and will revisit the item at a later meeting.
9. Discussion and possible decision on 2014 budget
Nehmer discussed the 2014 budget and noted the Proposed Supervisory Amendments that pertain to the Parks Department.

10. Discussion and possible decision on Special Dog Park Usage

A request was received from a dog park user on renting a portion of the Dog Park for special training. The committee agreed to rent portions of the Dog Park out on a trial basis at \$50.00 per hour. We will revisit the issue after we have more information and data on how many requests we have received.

11. Discussion and possible decision on revision of Dog Park Rules

The committee reviewed the rules of the dog park. The Parks Department requested another rule be added to the dog park rules.

Motion by Tietz, seconded by Kelly to add the rule stating “No more than three dogs per adult in Dog Park”. Carried 4-0.

12. Watertown Outboarders Club \$25,000 Donation to the Jefferson County Parks

Nehmer announced to the committee that we have received a letter of confirmation from the Watertown Outboarders Club of a donation of \$25,000 for the purpose of installing a handicapped fishing launch and docking facility at Rock River Park on Highway B, near Johnson Creek for the 2014 season.

13. Update on Fox Lane Paving

Wiesmann reported that the Fox Lane paving project has been completed. Fox Lane includes the entrance road to the Garman Nature Preserve going up to the parking lot. Jefferson County Parks Department had committed \$25,000 to the Garman Knowlton Trailhead Facility and part of those funds went towards paving of the road. The paving is a huge improvement to the access for the Nature Preserve.

14. Update on 2013 Parks Department Budget

Nehmer provided an update on the 2013 Parks Department Budget. He noted that the department is right on track with expenditures; operational costs are beginning to wind down. Seasonal staffers are about finished.

15. Update on Glacial Heritage Area (GHA) Project

Nehmer announced to the committee that the WI DNR has agreed to a variance with We Energies for the Watertown to Oconomowoc bike path on the We Energies electrical line. We are now in a position to write DNR Stewardship, RTA and DOT TAP grants. Before the variance was agreed upon, we were in a holding pattern; the DNR was requiring a 25 year lease agreement and We Energies was only willing to give a 5 year agreement. They now have agreed to a 15 year license agreement.

Nehmer informed the committee that the master planning for the Holzhueter Property is continuing. A Trek Mountain Bike Facility site visit meeting is scheduled this week.

Tietz spoke on potential adaptive reuse of the Watertown Outboarders property on the Rock River just outside of Watertown. Uses for the boathouse on the property were discussed.

Nehmer suggested the committee tour the facility and also suggested we tour Harnischfeger County Park in Dodge County which has a similar structure they rent out. The Parks Department will arrange for a tour.

16. Update on Korth Playground Project

Wiesmann updated the committee on the playground at Korth Park. The components have arrived and are being stored until April 2014 which the manufacturer had recommended because of winter conditions. The staff is currently constructing the retaining wall for the project. The project will be ready to go in the spring when our seasonal staff return.

17. Set Tentative Meeting Dates/Times for: December 2, 2013 at 1:00 p.m.

18. Adjourn – **Motion by Kelly, seconded by Morse to adjourn meeting at 2:30 p.m.**
Motion carried 4-0.

JEFFERSON COUNTY PARKS COMMITTEE MINUTES
JEFFERSON COUNTY COURTHOUSE
311 S. Center Avenue, Rm 202
Jefferson WI 53549

November 11, 2013 @11:00 a.m.

Committee: Glen Borland, Mike Kelly, Ed Morse, Steve Nass, Augie Tietz

1. Call to Order - The meeting was called to order by Chairman Borland at 11:00 a.m.
2. Committee members present: Borland, Kelly, Morse, and Tietz. Others present: Joe Nehmer, Kevin Wiesmann, John Molinaro, Bill Ehlenbeck joined the meeting at Harnischfeger Park at 1:30 p.m. Absent: Steve Nass
3. Certification of Compliance with the Open Meetings Law – In compliance
4. Review of the Agenda – No changes to the agenda.
5. Public Comment - None
6. Leave Courthouse at 11:00 a.m. to tour Watertown Outboarders Clubhouse at County HWY Y, Watertown at 11:30 a.m.
7. 11:30 a.m. – 12:00 p.m. tour clubhouse
Arrived at Watertown Outboarders property at 11:33 a.m. and toured the clubhouse facility. Molinaro commented that the building should be rented out to a private business. A question was asked as to what the yearly utility bills were and what the DNR would allow us to do. Morse requested a property description.
8. Depart at 12:00 p.m. to travel to Watertown for lunch
9. 12:10 p.m. – 1:00 p.m. lunch
10. Departed at 1:00 p.m. for Harnischfeger Park, W3048 Crawfish Road, Ixonia. Arrived at 1:30 p.m. to tour park until 2:00 p.m.
Bill Ehlenbeck, Dodge County Parks, met the group at Harnischfeger Park and gave a tour of the clubhouse and answered questions from the committee. Ehlenbeck noted that reservations are increasing every year. He also gave committee members the following informational brochures:
 - a. Shelter & Clubhouse Rentals
 - b. Harnischfeger Park Reservation form
 - c. Reservation Policy
 - d. 2013 Clubhouse use
11. Left park at 2:00 p.m. for Jefferson
12. Arrived back at the Courthouse at 3:00 p.m.
13. Adjourn

Motion made by Tietz, seconded by Kelly, to adjourn at 3:00 p.m. Motion carried 4-0.